



Common Permitting Issues Seen by Counties

Joseph Alueta

Department of Planning, County of Maui



Common permitting issues...

- **Incomplete applications—no consultation with the agency**
- **Information provided too general, not specific enough**
- **Inadequate evaluation of project with respect to standards or criteria for a particular permit, e.g. land use permits**
- **Not enough information to clearly identify a project site**
- **Applications need to be understandable to lay decision-makers (for discretionary permits)**



Common permitting issues (contd)...

- **Lack of understanding of other permit requirements from other agencies**
- **For shoreline properties, confusion over state certified shoreline survey and setback requirements**
- **Plans not to scale (either reduced or enlarged) – planner's pet peeve**



...and some tips on how to avoid them

- **Encourage pre-consultation meeting—before submitting application—with with the department to discuss project**
- **Use application checklists to ensure applications are complete**
- **Then consult again with department to go over the preliminary application to make sure it is complete and acceptable**



...more tips on how to avoid common problems

- **Contact the department for any clarifications regarding development standards/requirements within the Comprehensive Zoning Ordinance (CZO)**
- **Don't forget to include shoreline survey lines on site plans, if applicable**
- **AND...put a scale on your maps and figures and make a planner happy! (bar scales work fine)**